



Digital
Recording
Software for
21st Century
Government

Record meetings for archive and review. Share with staff and elected officials on CD and LAN.

Save Time Every Day

Now it is easy and affordable to create digital meeting archives, with all the time-saving features of Gov Recorder:

- ▶ Point and click to share meetings on internal network
- ▶ Save time using CDs for storage and duplication
- ▶ Save time creating meeting minutes
- ▶ No more juggling cassette tapes
- ▶ Hear even the softest voice with clear, digital audio
- ▶ Fast note taking to highlight important meeting events
- ▶ Pre-load agenda and common phrases
- ▶ Easy to use, just like a traditional tape recorder

Digital Audio Recording

Gov Archiver digitally records meetings on Windows XP laptop and desktop computers. Notes can be entered easily during and after the meeting to create an outline of agenda items, discussion points, action items, motions, and votes. Gov Archiver makes it easier to transcribe meeting minutes with features like foot pedal support, slow playback and VoiceBoost audio enhancement for maximum clarity and intelligibility. Sharing the annotated recording archive on CD or the network also reduces the need for detailed meeting minutes. Any point in the meeting can be reviewed directly.

Create Archives for Easy Access

Meeting recordings are stored in digital files for duplication on CD, or for retrieval from a Local Area Network server. Gov Archiver uses industry-standard digital audio files for reliable, permanent storage. Local Area Network archives can be stored on any shared network drive for immediate access by staff. CDs can be duplicated quickly and easily for distribution, as needed.



SoniClear Gov Products

Easy, affordable digital recording software that helps government be more efficient and responsive:

- Gov Webcaster
- Gov Archiver
- Gov Archiver MX
- Gov Recorder

Digitally record, manage, archive and webcast important meetings:

- Board Meetings
- Sub Committee Meetings
- Planning Meetings
- Administrative Hearings
- Workgroups and Seminars

Gov Archiver Key Features

Release 6.0

User Interface

- Simple tape recorder-style user interface
- Easy to learn and operate
- Adjustable window layout and fonts for large displays

Recording

- Digital recording for excellent sound clarity
- Monitor audio while recording to ensure quality
- File overwrite and deletion protection

Note Taking Automation

- Fast note taking using predefined notes or typing
- Preload agenda items before meeting
- 24 Markers (frequently used words or phrases)

Transcription Support

- VoiceBoost audio filtering for hard-to-hear voices
- Slow down playback without pitch shift
- Optional hardware USB Foot Pedal

Export to CD

- One click to create archives in CD format
- Up to 30 hours of recording on an Archive CD
- Easily remove off-the-record sections

LAN Archive

- Share recordings using LAN archive for easy retrieval
- One click to add or delete recordings in LAN archive
- Playback using SoniClear Player or web browser

File Editing

- Easily extract sections of recording
- Audio and text indicator to discourage tampering
- Save edited recording in MP3 or WAV format

File Processing

- User-specified default location for storing files
- Export to standard MP3 format
- VoiceBoost enhancement while exporting

Software Licenses

- Includes two Gov Archiver licenses
- Floating License System with 2 USB Keys

Hardware Requirements

- Windows XP Operating System
- Laptop or desktop computer
- 1.5 GHz or faster processor
- 158 MB per hour disk space for recording
- 22 MB per hour space for MP3 archive files
- DVD Burner or portable disk drive recommended
- Audio Interface
 - Any standard Windows soundcard or chip
 - Any standard USB audio device
 - Any Firewire audio device with WDM driver

Product Part Numbers

- GA6FL Gov Archiver
- USBFP USB Foot Pedal